STUDY ABROAD PROGRAM – FACTSHEET 2017/2018

Incentives of studying abroad in Ming Chuan	➢ Ming Chuan University - The First U.S. Accredited University in Asia; International College of MCU offers professional programs completely instructed in English. ➢ Exchange students enjoy tuition waiver based on school partnership agreement and can take credit-bearing courses available at both campuses. *(Note: if the number of students on the exchange program is unbalanced in favour of our partner schools, students unmatched will need to pay the tuition fees as regular students do. Visiting students from non-partner schools shall pay the tuition fees as regular students do.)* ➢ Student dormitories are available for all newly-arriving students during the exchange period. ➢ Reasonable living expenses in Taiwan (including daily meals and personal expenses: NT$10,000 per month (≒US$300) ➢ Buddy Program and Mandarin Student Tutor Program ➢ Cultural activities and outings for international students ➢ Friendly people; delicious food; casual lifestyle; pleasant weather ➢ Mandarin-speaking environment and cultural experience ➢ More than 2,000 international students from 60 countries

Programs taught in Mandarin Chinese	Please go to http://www.mcu.edu.tw and click on Academics for more information about individual programs.	Campus:
	School of Management	Taipei
	School of Communication	Taipei
	School of Law	Taipei
	School of Tourism	Taoyuan
	School of Design	Taoyuan
	School of Education and Applied Languages (see below)	Taoyuan
	School of Information Technology	Taoyuan
	School of Social Sciences	Taoyuan
	School of Health Technology	Taoyuan
	School of Education & Applied Languages undergraduate:	
	✓ Teaching Chinese as a Second Language (TCSL) *Students, who wish to take courses with TCSL, are advised to have upper-intermediate level of Chinese.*	Taoyuan
	✓ Department of Applied English (DAE) *DAE provides a variety of English-instructed courses for international students.*	Taoyuan

Programs taught in English	**International College** undergraduate programs:	Campus:
	✓ International Business and Trade (IBT)	Taipei
	✓ Fashion and Innovation Management (FIM)	Taipei
	✓ Journalism & Mass Communication (JMC)	Taipei
	✓ Applied Computing (AC)	Taoyuan
	✓ Travel & Tourism (TT)	Taoyuan
	✓ International Affairs & Diplomacy (IAD)	Taoyuan
	Graduate programs:	
	✓ International Master of Business Administration (IMBA)	Taipei/Jihe
	✓ Graduate School of International Affairs (GSIA)	Taipei/Jihe
	✓ Graduate School of Applied English (GAE)	Taoyuan
	Students, who wish to take courses at different campuses, should consider 1~2-hour one-way traffic time in-between.	

Website	http://iee.mcu.edu.tw/ → English website → Exchange (Inbound)
Contact person	Ivy Lin, Study Abroad, International Education & Exchange Division No. 5, De-Ming Road., Gui-Shan, Taoyuan 33348, Taiwan Tel: +886-3-350-7001 ext.3705, Fax: +886-3-359-3891 ivy@mail.mcu.edu.tw
Academic calendar 2017/2018	2017 Fall Semester: September 11th 2017 ~ January 12th 2018 (total 18 weeks) 2018 Spring Semester: Mid February ~ Late June (total 18 weeks) *Academic calendar will be confirmed later.*

Exam dates	Fall Semester: Midterm Late Oct.~ Early Nov., Final exam Early Jan. Spring Semester: Midterm Mid Apr., Final exam Late Jun. *Exam schedules cannot be adjusted in any way to suit any early departure.*
Deadline for <u>new application</u>	Fall Semester: before May 30th (Nomination deadline: April 15th) Spring Semester: before November 30th (Nomination deadline: October 15th) We accept early application via fax or scan/email. The original documents should be mail-posted to MCU before May 30th or November 30thdeadline. *Exchange students from partner schools shall submit application through the International Office at home school. Visiting students from non-partner schools can submit application directly to MCU.*
Application documents needed	1. A copy of the completed application form (download available online) 2. An official copy of the transcript from the applicant's home institution 3. Certificate of School Enrolment from the applicant's home institution 4. One A4 page statement of why he/she wants to study in MCU 5. A copy of passport 6. One recent photo (about 1"X 2") attached on the application form 7. Copy of Vaccination Certificates of Measles and Rubella, or proof of positive Measles and Rubella antibody titers (in English version)
School housing	Students are accommodated in on or off-campus school housing. Fees vary from US$500 to $700 per term. Housing request is available after the student's application is approved. If students are interested, they can take courses provided in both Taipei and Taoyuan campuses. It usually takes 1.5~2 hours to commute between two campuses.
Deadline for Airport Pick-up and Dormitory booking	Complete the Service Booking Form and return to us: Fall Semester: before July 30 Spring Semester: before December 31 ※ *Schedules for Airport Pick-up Service and Orientation Program are adjusted according to semester calendars.* ※ *Please wait to confirm your flight ticket <u>only after</u> you receive the Letter of Acceptance issued by Ming Chuan university.*
Language Certificate requirement	Not requested. We rely on our partner institutes to ensure that students coming to study at MCU have a sufficient level of English or Mandarin to cope in an academic environment.
Course offering	http://www.mcu.edu.tw go to English website go to course information (on the left hand column), go to course offerings choose First semester (i.e. Fall) / Second semester (i.e. Spring) ► choose Individual Department Fixed Courses; Required Courses; Elective Courses ► select the appropriate Department Code ► select the appropriate Student's Year ► Query ※Department Code： | International College (English-taught) Program	Code
Fashion & Innovation Management (FIM)	25
Journalism & Mass Communications (JMC)	27
Applied Computing (AC)	47
Travel & Tourism (TT)	48
International Affairs & Diplomacy (IAD)	59
Graduate School of International Affairs (GSIA)	90
International Business & Trade (IBT)	91 | ※ *For <u>International College</u> English-taught course offerings, please go to http://ic.mcu.edu.tw/ and click " download" and "Course Schedule"*
Course description	http://www.mcu.edu.tw go to English website go to course information (on the left hand column), go to course syllabus, choose Academic Year & Term: 1st (Fall semester) or 2nd (Spring semester) ► select the appropriate Department Code (see table above) ► select and review the course outline and syllabi
Course enrollment procedure	After completing the registration at MCU, students can enroll, change, add or drop personal course selection on-line through Student System during the online course add/drop period in the beginning of new semester. Please note that it may be difficult for visiting students to get all the courses interested because most of degree-seeking regular students at MCU have already pre-registered for their courses beforehand.
Course load per semester	Most courses worth 2~3 credits, i.e. 2~3 classroom hours per week. A full-time student at MCU is strongly recommended to enroll in 9 credits at minimum and 25 credits at maximum per semester. MCU uses the US credit system: 1 Credit ≒ 2 ECTS ≒ 4 CATS

STUDY ABROAD PROGRAM – FACTSHEET 2017/2018

銘傳大學國際交換學生申請說明

為何留學銘傳?	- 銘傳大學是亞洲第一所美國認證大學，國際學院提供全英語授課專業課程 - 依照學校交流合約，國際交換學生免支付學費 (備註說明：如來訪交換學生人數不平衡，超額交換學生須支付一般生學費) (非合作學校推薦的國際訪問學生須支付一般生學費) - 國際學生來台交換期間安排學生宿舍 - 合理的生活費(含餐費與個人花費，每個月大約NT$1萬元(≒US$300) - 提供國際學伴及華語義工交流計畫 - 豐富的文化活動、友善的環境、美食、氣候宜人 - 華語生活環境、跨文化體驗 - 校園有來自60多國、超過2仟名境外學生

中文授課專業	查詢網站http://www.mcu.edu.tw 點選 "學術單位"	校區位置：
	管理學院School of Management	台北
	傳播學院School of Communication	台北
	法律學院School of Law	台北
	資訊學院School of Information Technology	桃園
	觀光學院School of Tourism	桃園
	設計學院School of Design	桃園
	社會科學院School of Social Sciences	桃園
	健康科技學院School of Health Technology	桃園
	教育暨應用語文學院 **School of Education & Applied Languages undergraduate:**	桃園
	✓ 華語文教學學系Teaching Chinese as a Second Language (TCSL) *選修華教系TCSL課程中文應達中級程度以上*	
	✓ 應用英語學系Department of Applied English (DAE) *應英系DAE有英語授課課程提供國際學生選修*	

英語授課專業	**國際學院International College undergraduate programs:**	校區位置：
	✓ 國際企業與貿易學程International Business and Trade (IBT)	台北
	✓ 時尚創意管理學程Fashion and Innovation Management (FIM)	台北
	✓ 新聞與大眾傳播學程Journalism & Mass Communication (JMC)	台北
	✓ 資訊科技應用學程Applied Computing (AC)	桃園
	✓ 旅遊與觀光學程Travel & Tourism (TT)	桃園
	✓ 國際事務與外交學程International Affairs & Diplomacy (IAD)	桃園
	研究所課程Graduate programs:	
	✓ 企業管理研究所International Master of Business Administration (IMBA)	台北/基河
	✓ 國際事務研究所Graduate School of International Affairs (GSIA)	台北/基河
	✓ 應用英語研究所Graduate School of Applied English (GAE)	桃園
	如選擇不同校區課程，請考慮1~2小時交通時間	

申請網站	http://iee.mcu.edu.tw/ → 選擇語言 → 赴本校交換計畫(國際學生)
聯絡我們	33348 台灣桃園市龜山區德明路5號 銘傳大學 國際教育交流處 Ivy Lin 林詠薇 ivy@mail.mcu.edu.tw Tel: +886-3-350-7001 ext.3705, Fax: +886-3-359-3891

2017/2018 學期行事曆	2017秋季學期Fall Semester: 2017/9月11日~2018/1月12日 (共18週) 2018春季學期Spring Semester: 2月中旬~6月底 (共18週) *學期日期依學校規定公告*
考試日期	2017秋季學期: 期中考試週10月底~11月初, 期末考試週1月初 2018春季學期: 期中考試週4月中旬, 期末考試週6月底 *考試日期依學校規定公告*
新生申請截止日期	秋季入學: 5月30日之前 (學生推薦名單4月15日之前) 春季入學: 11月30日之前 (學生推薦名單10月15日之前) 我們接受提早的電子掃描申請文件，請郵寄正式紙本原件至銘傳大學 於截止日期之前，交換學生應透過合作學校國際部遞交申請文件；非合作學校的國際訪問學生應自行遞交申請文件
申請文件	1. 申請表(http://iee.mcu.edu.tw/ 網站下載) 2. 正式成績單 3. 就學證明 4. 讀書計畫: 為何選擇到銘傳大學 5. 護照影本 6. 1張照片(1"X 2"): 照片請黏貼在申請表上 7. 麻疹、德國麻疹疫苗接種證明文件或抗體陽性報告(英文版文件)
學校宿舍	國際學生來台交換期間安排校內或校外宿舍，宿舍費每期大約美金$500~$700，申請通過後再行安排學校宿舍。學生可依個人興趣選修台北和桃園校區的各式課程，兩校區之間約1.5~2小時交通時間。
接機與宿舍申請截止日期	秋季學期Fall Semester: 7月30日之前 春季學期Spring Semester: 12月31日之前 填寫 Service Booking Form 回覆至國際教育交流處 *※ 接機與新生報到註冊日期依每學期不同.* *※ 請在收到銘傳大學入學邀請信之後再確認來台機票*
語言要求	我們尊重合作學校推薦學生具備適當的英語或中文程度
開課資料	http://www.mcu.edu.tw → 選擇語言 → (左側選單) 課程資訊 → 開課資料 → 選擇第1學期(Fall)或第2學期(Spring) → 各系固定課表; 必修課程; 選修課程 → 系別代號 & 年級 → 查詢 ※系別代碼： |國際學院 International College (English-taught) Program|系所代碼 Code
時尚創意管理學程Fashion & Innovation Management (FIM)	25
新聞與大眾傳播學程Journalism & Mass Communications (JMC)	27
資訊科技應用學程Applied Computing (AC)	47
旅遊與觀光學程Travel & Tourism (TT)	48
國際事務與外交學程International Affairs & Diplomacy (IAD)	59
國際事務研究所Graduate School of International Affairs (GSIA)	90
國際企業與貿易學程International Business & Trade (IBT)	91
教育暨應用語文學院 School of Education and Applied Languages	系所代碼 Code
應用英語學系Department of Applied English (DAE)	42
華語文教學學系Teaching Chinese as a Second Language (TCSL)|45| *※ 查詢國際學院英語課程http://ic.mcu.edu.tw/ →Downloads →Course Schedule*
授課內容	http://www.mcu.edu.tw → 選擇語言 → (左側選單) 課程資訊 → 授課內容 → 選擇第1學期(Fall)或第2學期(Spring) → 系所代碼(請看上表) → 中文大綱 & 中文進度
選課方式	完成銘傳大學新生報到註冊程序，開學後於規定期間內進行網路選課 (正規學生已於前一個學期提前選課，因此部分課程可能額滿無法開放加選)
選課要求	多數課程提供2~3學分，即每週上課時數2~3小時，建議每學期至少選修9學分，最多不超過25學分 (銘傳大學採用美制學分系統1 Credit ≒ 2 ECTS ≒ 4 CATS)