

The University of the Incarnate Word Environmental Health Safety and Risk Management Laboratory Safety Requirements

The University of the Incarnate Word faculty, staff, and work-study's working in a laboratory at any capacity are required to complete Bloodborne Pathogens* and Laboratory Safety Training prior, or within the first 30 days of employment.

If you have any questions accessing *Blackboard*, please contact EHSRM. You may also refer to <http://www.uiw.edu/safety/> for further information

*****The information below may be subject to change shall there be any federal or UIW institutional changes*****

If you have not enrolled in the Risk and Safety organization link, instructions are provided below.

1. Login to *Blackboard*
 2. Click *Organizations* at top of page
 3. Enter *Safety* in *Organization Search* box
 4. Click *Risk and Safety*
 5. *If you are not enrolled, click **Enroll** on bottom left side. A **plus (+)** symbol will be visible.*
 6. Click *Online Training* on left side of page
 - All training provided by EHSRM will be displayed on center page.
- i. ***Bloodborne Pathogens Training and Test (Required annually, *only if you will be occupationally exposed to blood or OPIM [other potentially infectious materials]):***
- *Bloodborne Pathogens Training* is an OSHA requirement. OSHA requires qualified personnel be readily available to provide question and answer if trainee has any questions during presentation or exam. **EHSRM will be solely responsible for providing question and answer between the hours of 8:00am-5:00pm, Monday-Friday.**
 - Review *Bloodborne Pathogens Training* PowerPoint.
 - Complete *Bloodborne Pathogens* Test.
 - Training and test may take approximately 1 hour.
 - Subsequent training must be completed annually on *Blackboard*.
- ii. ***Laboratory Safety Training and Test (Required once):***
- Review *Basic Laboratory Safety Training* PowerPoint.
 - Complete *Basic Laboratory Safety Training* Test.
 - Training and test may take approximately 45 minutes.
 - Currently, no subsequent training required.

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iii. Additional Training (Required and/or Recommended):

- Listed below (a-f) are required and/or recommended for specific research/endeavors and is available at www.mystercycle.com. You are more than welcome to complete all the training below. I have indicated possible requirements and/or recommendations. Please contact EHSRM for login information.
 - a. **Bio-hazardous waste** recommended
 - b. **DOT** required only if one will be shipping hazardous waste or signing a hazardous waste manifest. It is a federally mandated requirement through the Department of Transportation. This training is completed once every 3 years.
 - c. **TX Privacy HB300** not required
 - d. **HIPAA Security** required only if one will be working with and/or storing patient information.
 - e. **HazCom** recommended. Explains lab-specific laws etc. pertaining to the Global Harmonization System created by the United Nations.
 - f. **HIPAA privacy** required only if one will be working with and/or storing patient information.

If you have a group of individuals requiring training, EHSRM can conduct a “live” training for Bloodborne Pathogens and Laboratory Safety which may take approximately 1.5 hours.