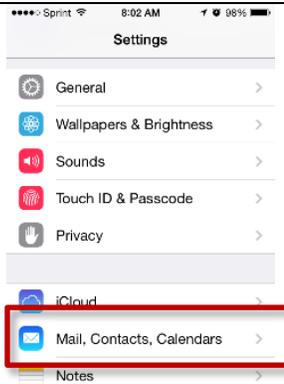# Sync your Cardinal Mail with your iPhone
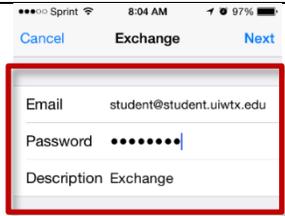
1. Tap **Settings** on your iPhone.

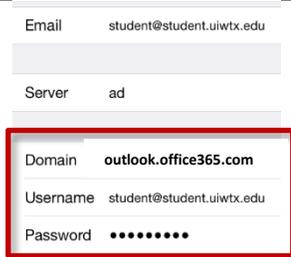2. Tap **Mail, Contacts, Calendars**

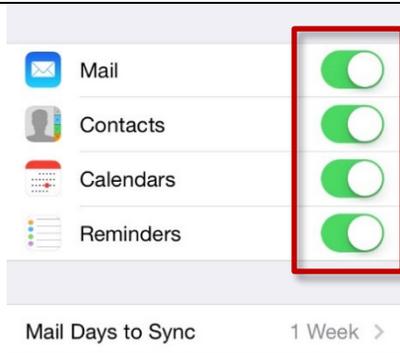3. Tap **Add Account**

4. Select **Exchange**

5. Manually enter your:

- **Email address**
- **Password**
- **Description (Exchange)**

6. Typically, the iPhone will populate and configure the server information automatically. However, if it does not, enter the following information:

- Domain **outlook.office365.com**
- Username: **student@student.uiwtx.edu**
- Password: **Your email Password**

7. Once successfully configured, you can select which items other than mail that you want synced to your phone by turning them **on** or **off**