Sync your Cardinal Mail with your Android

1. Tap the **Applications** button on the home screen

2. Tap the **Email Icon**

3. Enter your **Email Address** and **Password**
4. Tap **Next**

5. Under *Account Type,* select **Exchange**

6. Your Server Settings should populate configure automatically. If they do not, manually enter the server information below:

   - Domain\Username: **ad\studentname@student.uiwtx.edu**
   - Password: **Your email password**
   - Server: **outlook.office365.com**

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7. On the next screen, tap OK
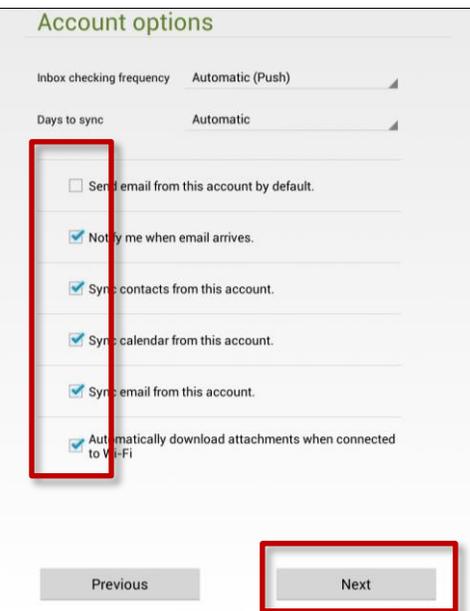
8. Once successfully configured, select your *account options* by clicking the **checkboxes**
9. Tap **Next**
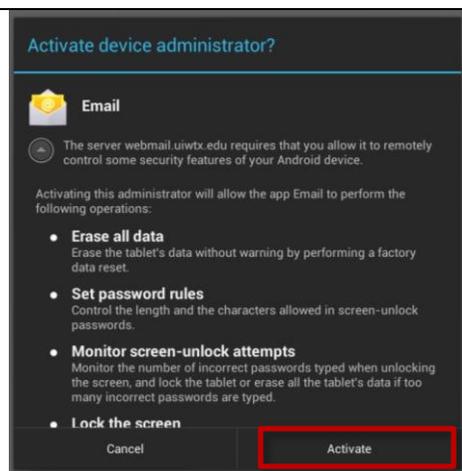
10. On the next screen, tap **Activate**
11. Your emails will begin to sync and populate to your mailbox within *5 minutes*