Poll Everywhere

Poll Everywhere lets your audience interact with a live presentation using their computers, tablets or mobile devices.

- Ask a question Use multiple choice questions to identify gaps in understanding or kick off group discussions with a colorful word cloud.
- **Collect live responses-** Invite the audience to respond simultaneously by visiting a website or texting a number on their phones.
- **See instant results** Responses appear in an animated graph or chart embedded in your presentation. Results update live for all to see.

Log in

Log in

 Click Log in A new page opens. Enter your email address in the space provided After entering your email, a message opens informing you that <i>"University of the</i> <i>Incarnate Word accounts should log in</i> <i>via <u>Single sign-on</u>".</i>
 A new page opens. Enter your email address in the space provided After entering your email, a message opens informing you that <i>"University of the</i> <i>Incarnate Word accounts should log in</i> <i>via</i> <u>Single sign-on</u>".
via <u>single sign-on</u> .
Click the Sinale sian-on link.
ener ine <u>enigte eign en</u> mini
 You will be redirected to <i>MyWord</i> Login to MyWord with your UIW username and poassword NOTE: If you are employed as an administrator, staff, dean or executive at UIW, please email John Miller at jfmiller@uiwtx.edu, so that we can invite you to update your user status to Presenter

+ Polls	Participants	Reports								(.
Create	✓ Sort: My order	Group U	ngroup Do	wnload 🔻	Report	Clear	Delete	Edit	Move	Lock	Unlock
Import	🔲 🔻 Ungrouj	oed									
My polls Account polls Examples											
Download the app Use the app to embed											
polls in your slides. Select your presentation software to start the download.											
PowerPoint Google Slides											

- 9. The MyPolls page opens. There are three tabs: Polls, Participants & Reports
 - **Polls** Create Polls here
 - **Participants** Lists participants by group, course, or poll participants
 - **Reports** There 5 report options:
 - *Executive summary:* Visual big-picture overview. Shows engagement, total responses and participants, and each poll's screenshot. Useful ROI infographic.
 - *Survey results:* One section per participant, one line per question. If a group of questions was used as a survey, use this report to view each participant's responses in order.
 - *Response pivot table:* Full detail table with one row per response, perfect for exporting to Excel pivot tables. Useful for grouping, crosstabs, or computing sums and averages.
 - *Participant response history:* One section per participant, one line per response. Shows when and how each individual response was submitted.
 - *Gradebook:* Compact table with participants listed down the left and questions across the columns. Shows scores, participation, and attendance. Sort by rank to use as a leaderboard.

Create a Custom Username

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Import

My polls Account polls Examples Sort: My order

Ungrouped

Group

Poll Everywhere assigns a username based on your username. This username tends to be long, somewhat clumsy, and difficult for respondents to use. You can create a custom username that is easier to remember. This username can be changed at any time.

Call Support	Help	New features	TGUY702 🏶 My settings Log out	1.	On the right side of the MyPolls page, s click the gear icon, and select My settings
My settings Personal info Username (?) www.pollev.com	Poll settings		Change	2. 3.	Locate Username Delete the assigned username
Username (?) www.pollev. tguy1026 is av	com/ tguy] ailable!	026	Change	4. 5. 6.	Type in a new username If the username is available, the name will <i>appear in green</i> Click Change
Create a	a Pol	Participants	Reports		



A B B Multiple choice	Awesome Sweet 5 Great Fun Cool Word cloud	Q&A	Clickable image	Survey	Open-ended	Competitions	• • •	,
Question								24
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Construction (Text, Image URL, LaTeX)								
+								
Ungrouped			-		Add an	other activity	Create	

- 2. Choose a **poll type.** Poll Everywhere offers several types of activities you can use to interact with the audience:
 - **Multiple-choice polls:** The audience chooses from the response options you provide You can upload images as response options. Multiple choice polls accept both text message responses and web responses.
 - **Open-ended questions:** The audience responds freely, with anything they wish. Open-ended responses can be displayed three ways: a ticker, text wall, or cluster. You can use moderation to manage responses before they are shown publicly. This activity allows both text message responses and web responses.
 - **Q&A:** The audience submits ideas or questions. Then they can anonymously upvote or downvote all other responses, so the best rise to the top quickly. This activity only allows web responses.
 - **Rank order:** Participants rank the response options you provide. The results display as a bar chart ranking the options chronologically. This activity only allows web responses.
 - **Clickable images:** The audience clicks anywhere on an image to respond. You can specify regions in specific areas. This activity only allows web responses.
 - **More:** These include a variety of different polls including donut charts icebreakers, ranking, brain storm, short answer and more.

	1. Type your question
	2. Enter the response options
	3. To add a response option, by click the plus
	4. You can use images as response options by
	pasting a direct link, or uploading one from
Multiple Choice and Rank Order	your computer using picture icon
Multiple Choice and Kank Order	5. <i>Delete</i> a response option by clicking the
	trash icon on the far right
	6. <i>Designate</i> the correct response by checking
	the box to the left of the correct
	response option(s) . A correct response
	will be highlighted green, when you reveal
	correctness on the poll chart



A B Multiple choice	Sveet 5 Great Fun Word cloud	Q&A	1 2 3 Rank order	Clickable image	Survey	Open-ende	0
Which of these volcano	es has erupted most recently	?				_	
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II Mount Rainer						50	Û
						63	Û
•							
Assign activity to a g	roup		-		Add another activity	Creat	•

7. When finished, click **Create** to open the question in PollEverwhere or **Add another activity** to add another activity

Word Cloud, Q&A or Open-Ended:

Add another activity	Create	1.	F

Enter the **question or prompt**

Clickable Image:



1. Type your **question**

2. Select one of the provided images, or upload an image

3. If you like, you can define rectangular regions on your image where clicks will be counted



Survey:

A Swe B Huitiple choice	vesome eet ┋ Great Fun Jord cloud	Q&A 1	Clickable image	Survey	Open-end	2) 2) 21
iow do you feel about this pr	resentation so far?	/hich of these elements is your favorite?				Ē
	< Ⅱ	Helium			53	Ē
	× 11	Neon			63	Ē
	~ 11	Lead			53	1
2. Word cloud		/hy did you pick that one as your favorite?				Û
CEckable image		/here is that element on the periodic table?				Û

Surveys allow you to ask your participants multiple questions at once Everyone can answer the questions privately at their own pace. Surveys are great for quizzes, pre- and post-training assessments, and questionnaires.

- 1. Give your survey a title
- 2. Add a series of activities (Multiple choice, Word Cloud, Clickable image, etc.)

Activate a Poll

When you are ready for the audience to respond, you will need to activate the poll. This publishes the poll on your Pollev.com response page (i.e. Pollev.com/your-username). There are three options fror activating a poll; in the poll chart mode, in the Fullscreen mode, and from My Polls. NOTE: *Only one poll can be activated on your presenter page at a time*.

Activate from the poll chart mode

• •	dh Participants Reports	•	681		
	Respond at Po	Who is the "Father of our country"? IlEv.com/tguy702 To 37607 once to join, then A, B, C, or D	Visual settings 🖌 Activate 🔶		
	George Washington		A Show correct 🖌	1.	After clicking <i>Create</i> , the question opens in
	Alexander Hamilton		B Gear results III Fullscreen S		the <i>poll chart mode</i> . Click Activate to activate the question
	Abraham Lincoln		c		detivité the question
	Teddy Roosevelt		D Next Previous		
			Total Results: 0		
		Visual settings / Activate * Show results • Show correct * Lock • Clear results •		1.	 In poll chart mode, you can also Activate: The poll is ready for respondents to answer Show results: Shows poll results as responses are received Show correct: Displays correct answers Lock: Locks the poll from additional responses Clear results: Clear results if you are going to resue the poll question Eullscreen: The poll is automatically

53

Fullscreen

• **Fullscreen:** The poll is automatically activated



Activate from the My Polls page

+ Polls Reports	Participants Settings	•	Pricing & Upgrades Help New Features Log Out			
Create Poll	✔ Unlock Lock G	oup Lingroup Download Poll Slides Report Clear Results	Celete Edit Multiple Q. Search			
My Polls > Ungrouped						
Account Polls	🗭 📄 Do you have any	questions for me	👾 2 Responses			
Sign up for our live Webinar to learn how to	🗄 🗌 Who is your favo	rite superhero?	SUP 1131 Responses 📾			

1. On the My Polls page, click the activate button

Create Polls in PowerPoint

Install the app



- 1. On the MyPolls page, locate **Download the app.** This app will allow you to use the app to embed polls in your slide presentation.
- 2. Select your presentation software to start the download. NOTE: PowerPoint is compatable with both Mac and PC applications

Poll Everywhere for PowerPoint



Add	a New	Question
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File	Ho	me	Insert	Draw	Poll Eve	rywhere	Desig	n		l
New	→ <mark>⊟</mark> Insert	Edit	ि Convert to poll	₽ Log in	© Settings	i About	G Update		2. 3.	r C C S
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- Once the app is insttalled in PowerPoint, locate the **Poll Everywhere** tab on the ribbon
- 2. Click **New** to add a poll
- 3. Click **Login** and sign in using the single sign-on



New poll New poll	 4. Choose a poll type 5. Type your question 6. Enter the response options 7. Click Insert NOTE: PowerPoint poll questions do not have to be activated
Insert a Question File Home Insert Draw Poll Everywhere Design Image: Second	 Locate the Poll Everywhere tab on the ribbon Click Insert
My Poils × New Q Search Insue words of less, tell us what you think about Poll Everywhere No responses I in two words of less, tell us what you think about Poll Everywhere No responses I who is the "Father of our country"? Edit No responses I why did the chicken cross the road No responses The greatest history quit in history (3) No responses The greatest history quit in history (3) No responses I when do you hold office hours? No responses Insert activity (1 slide)	 Clkick the checkbox to select a poll question Click Insert activity

Links to additional tutorials

Getting Started	https://www.polleverywhere.com/guides/presenter/getting-started
Prepare to Poll	https://www.polleverywhere.com/guides/presenter/preparation



Managing responses & participants	https://www.polleverywhere.com/guides/presenter/managing- responses-and-participants
Reporting	https://www.polleverywhere.com/guides/presenter/reporting
Managing your account	https://www.polleverywhere.com/guides/presenter/account- management
Tips & tricks	https://www.polleverywhere.com/guides/presenter/tips-and-tricks
Video Repository	https://www.polleverywhere.com/videos
Webinars	https://www.polleverywhere.com/videos/webinars
Tips & Tricks	https://www.polleverywhere.com/poll_everywhere_communication s_best_practices.pdf

