

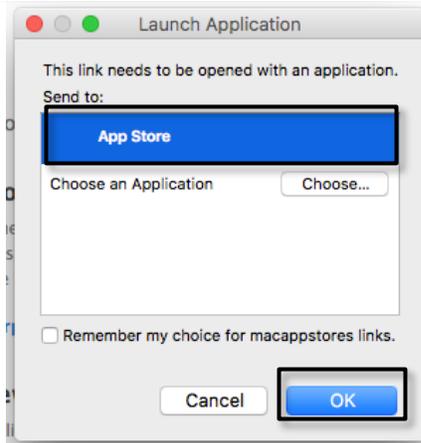
OneDrive for Mac

Install OneDrive

The OneDrive app will add a folder to your *Finder*, or *desktop*. This folder will allow access to files stored on the OneDrive. You can *Sync* the files to update and access them as needed. The OneDrive app available for Mac OS, iPad, Android and other mobile devices.



1. Go to <https://itunes.apple.com/us/app/onedrive/id823766827?mt=12>
2. Click **View in Mac App Store**



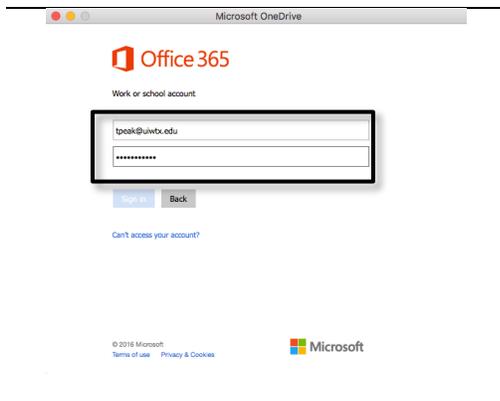
3. Click **App Store**
4. Click **OK**



5. Click **Get**
6. You may be asked for your iTunes password
7. **Click** Install App, and the app will install



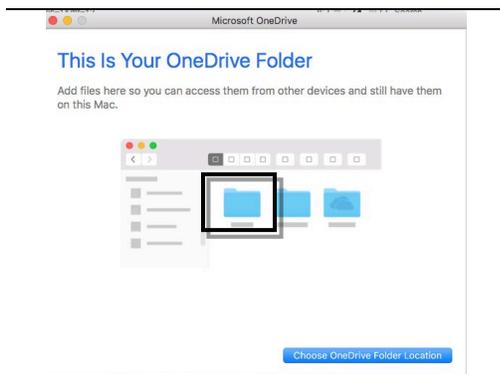
8. Once the install is complete, the *Set-up OneDrive* window opens, type your **email address** in the space provided
9. Click **Sign In**



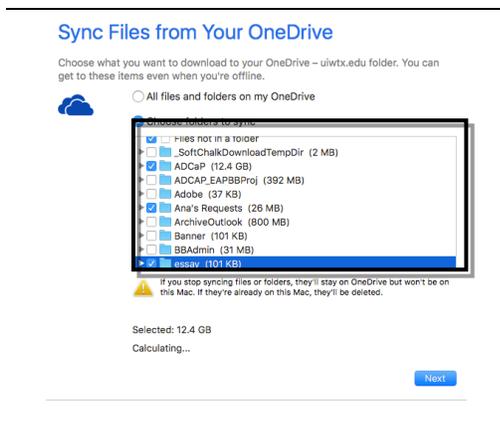
10. The Office 365 Login page opens. Type your **email** and **password** in the space provided



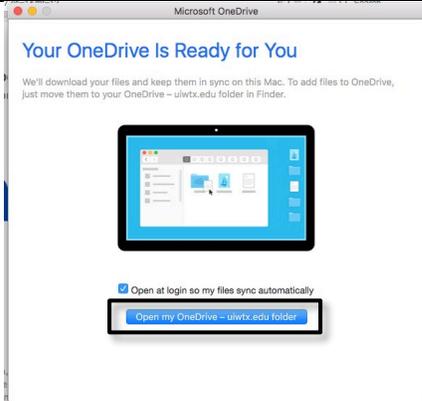
11. You will be re-directed to the UIW Office 365 Login Page
12. Login with your **UIW username** and **password**
13. Click **sign in**



14. Click **Choose OneDrive Folder Location** and determine where you would like the *OneDrive Folder* installed
15. Install in the *Finder*, or on the *desktop*



16. Choose to **sync any or all of the files on your Mac**
17. Click **Next**



18. Your OneDrive is ready to use.

19. Click **Open my OneDrive-uiwtx.edu folder** to view the One Drive