Journals

Students can use journals as a self-reflective tool to post their opinions, ideas, and concerns about the course, or discuss and analyze course related materials. A journal is similar to a blog, except that it is a personal space for students to communicate privately with instructors.

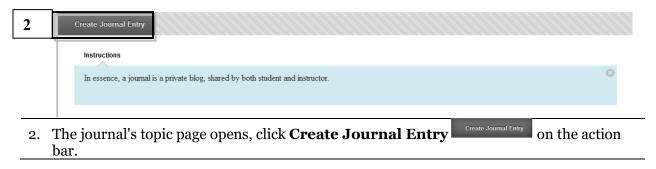
Features and Benefits

Feature	Benefit
Content Editor	This feature allows users to type and edit text, as it will appear when published in the journal.
Comments	Instructors and students can comment and provide feedback to student content.
Create Gradebook items for journal contributions	When a journal is created, a Grade Center item can be created at the same time. The history report documents contributions. It is important that instructors create a rubric to assess students work, and that they share that rubric with students.
Set time limits for editing and viewing content	Instructors can limit the amount of time that students have to complete or edit a journal assignment.
Hyperlinks	Allows incorporation of specific references to illustrate and support ideas within the text of the document.

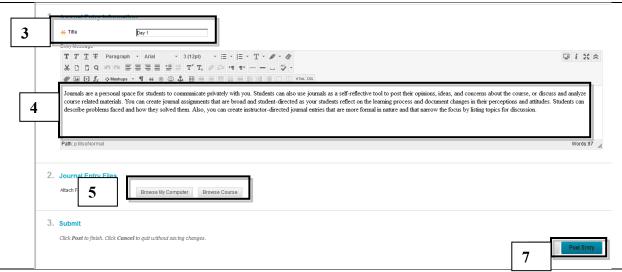
Create Journal Entries

Students create journal entries. Instructors have the option to comment on entries.

1. Click the link that your instructor has created for the Journal







- 3. On the **Create Journal Entry** page, type a **Title** for the journal entry.
- 4. Type text in the **Entry Message box**. Optionally, format the text and add images, links, multimedia, mashups, and attachments using the functions in the *content editor*. Attachments you add using the content editor can be launched in a new window and have alternate text added to describe the attachment.
- 5. In the **Journal Entry Files** section, browse for a file Browse My Computer to attach to the journal entry.
- 6. Click **Post Entry** to submit the journal entry or click Save Entry as Draft to add the entry later.

