

# Roles

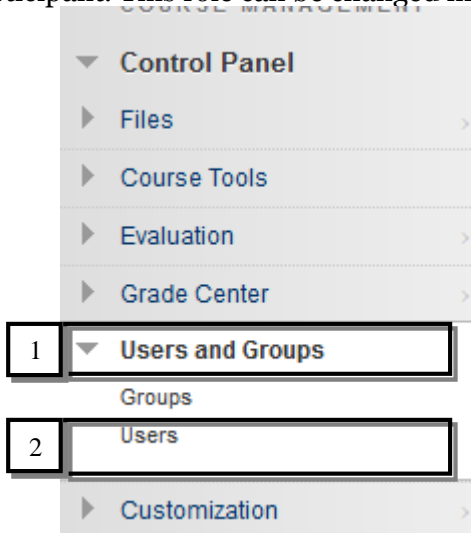
Roles determine a user's course privileges. By default, all users are assigned the role of student (participant in Organizations). Roles are assigned in the Users and Groups area of the Control Panel. Roles can be assigned to any course user or individual group member for as long as they are enrolled in the course, or are a member of the group. Role names differ between Courses and Organizations.

- **Instructor/Leader:** The person who designs, creates content, and develops both the course and course shell. They may also enroll and change the roles of users. Instructor/Leaders **cannot** be removed from a course, except by the Administrator.
- **Assistant/Teaching Assistant:** Same privileges as the Instructor/Leader, except that the Instructor/Leader can change their role.
- **Organization/Course Builder:** Can create assignments and discussion forums, but with not access the Grade Center.
- **Grader:** The Grader may develop, create, manage, deliver, and grade assessments and surveys. They also have access to the Grade Center.
- **Student/Participant:** These users may only access course content. This is the default role.
- **Observer:** Observers are able to view the Course and track Student progress
- **Guest:** A person with the Guest role may view content without interacting with the system.

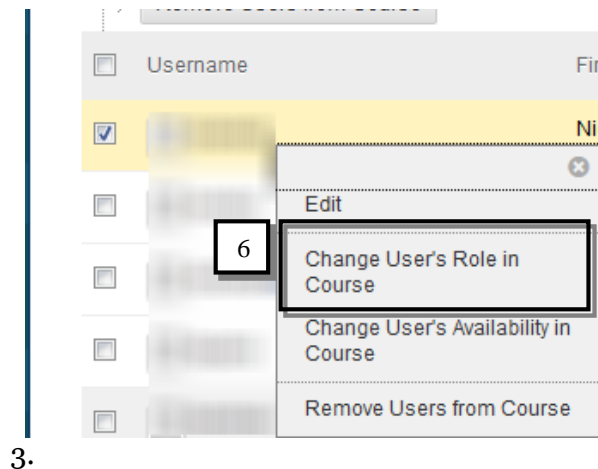
More details here: <http://library.blackboard.com/ref/ab5e0a54-5095-456f-8738-3df64311417a/index.htm>

## Change User Roles

When a user is enrolled in a course, they are assigned a role. The default role is student or participant. This role can be changed manually.



1. In the **Control Panel**, click **Users and Groups**.
2. Click **Users**.



3.

4. The **Users** page opens.
5. The edit button next to the **Username**
6. Click **Change User's Role in Course**

### 1. Role and Availability

Role


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- ☒ Student
- ☐ Instructor
- ☐ Teaching Assistant
- ☐ Course Builder
- ☐ Grader
- ☐ Guest
- ☐ EAP Instructor

Available (this course only)

Yes

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7. A new page opens. Click the **button**  next to their new role.
8. Choose a **Course Availability Option** (Yes or No).
9. Click **Submit**. 