


Group Settings and Options

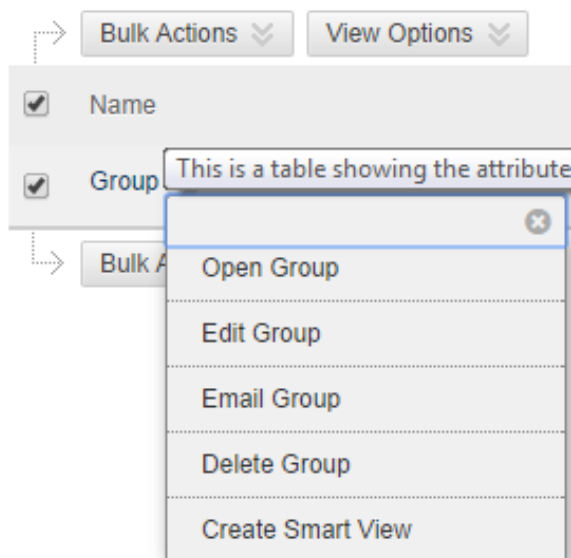
Group Settings

The **Group Settings** button allows the instructor to let students create and edit single, self-enroll groups, useful for independent study.

1. Click the **Group Settings Button**.
2. Click the **Check boxes**  to choose group settings.
3. Click **Submit**.

Group Options

After the group has been created, click the Action Button  next to the **Group Name** to review the Group Module Options: **Open, Edit, Email, and Delete**.



- **Open:** Group Modules can be added with a by clicking the appropriate buttons:
 - **Group Properties**
 - **Group Tools.**
 - **Group Assignments.**
- **Edit:** You may make changes to the group: membership, the group name, description, or availability.
- **Email:** All members of a course group can send email messages to selected members or the entire group. Messages are internal to the course group, and not available to anyone outside the group. Email is delivered via **Cardinal Mail**.
- **Delete:** Removes a Group or Group Set.