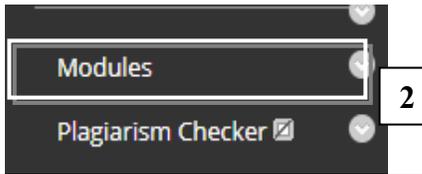
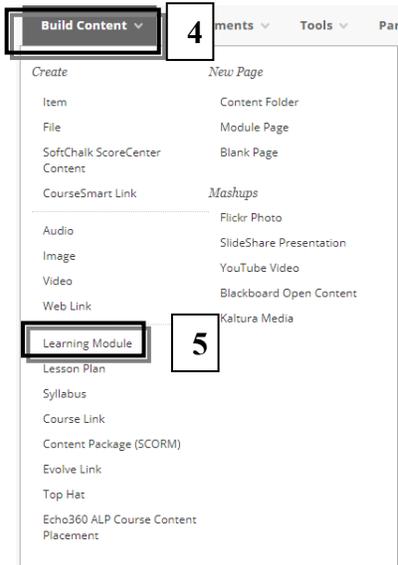


Create Learning Module

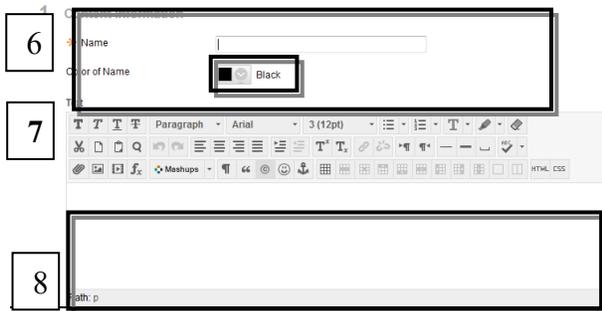
The **Learning Module** provides access to multiple types of content through one access point. Each page of the Learning Module builds on the learning experience of the previous page. Students can access and view the Learning Module sequentially or randomly. Since the template already contains Modules, use these instructions to edit your Learning Module



1. With the *Edit Mode ON*
2. Click a **content link** such as *Modules* or *Weekly Lessons*
3. Click the **Module #** or **Week #** folder



4. Click **Build Content**
5. Choose Learning Module



6. The **Learning Module Information** page opens. Give the content a title in the **Name Field**. Note the asterisk (*). All (*) fields must be filled out.
7. Choose a **Color of Name** (optional).
8. Type instructions or other information into the **Text Field**.

LEARNING MODULE OPTIONS

9. Select **Yes** to force users to progress through the content in the order that is set by the number next to each item.

10. **Enforce Sequential Viewing of the Learning Module?** Yes No

Open in New Window Yes No

STANDARD OPTIONS

11. **Permit Users to View this Content** Yes No

12. **Track Number of Views** Yes No

13. **Select Date and Time Restrictions**

Display After
Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Display Until
Enter dates as mm/dd/yyyy. Time may be entered in any increment.

TABLE OF CONTENTS

14. Select **Yes** to show a structured view of the Learning Module. Users can choose to display the Table of Contents to Users

Show Table of Contents to Users Yes No

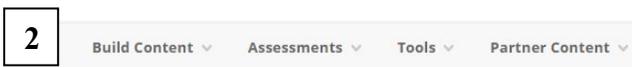
Hierarchy Display

9. **Enforce Sequential Viewing** Click **Yes**, and students must view content in the sequence. Click **No** to access the module at random.
10. **Open in New Window** If checked, a new browser window opens for the Module.
11. Be sure that **Yes** is selected for **Permit user to view content**
12. **Track Number of Views** Choose **Yes** to track how often a student has viewed or accessed content.
13. Select **Date and Time restrictions** to determine content availability.
14. Click **Yes** to show the **Table of Contents**.
15. Click **Submit**.

Add Content to the Learning Module



1. Click the **Module Link (Module)** to open the **Learning Module**.



2. The Module opens, choose a **Content Button** from the **Action Bar** to add content to the Module. Follow the instructions associated with the content item to add content to the module.