

Setting up your @uiwtx.edu email account on the iPhone and iPad.

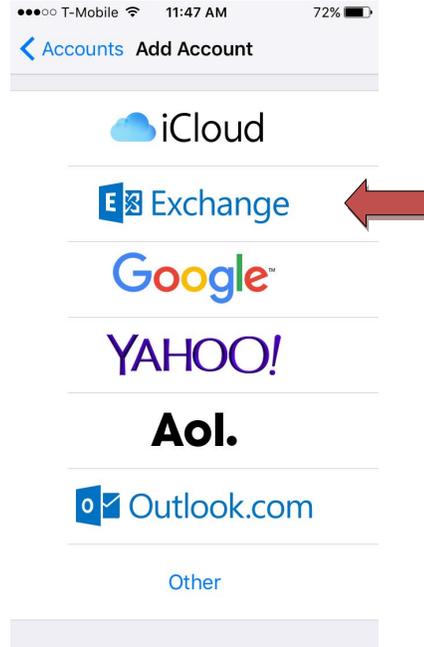
Email account setup with Mail is easy. First touch the **Settings** icon on the Home screen



select **Mail**

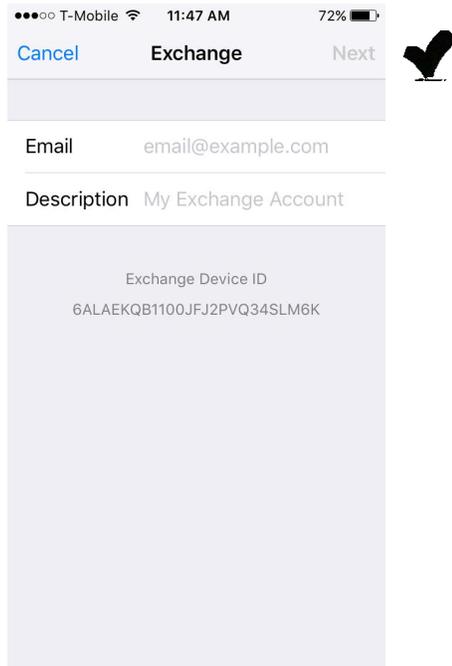
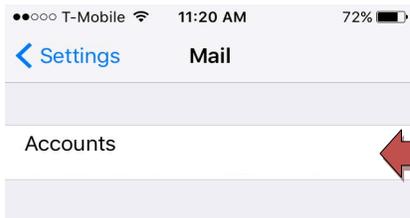


Touch the icon for **Microsoft Exchange**

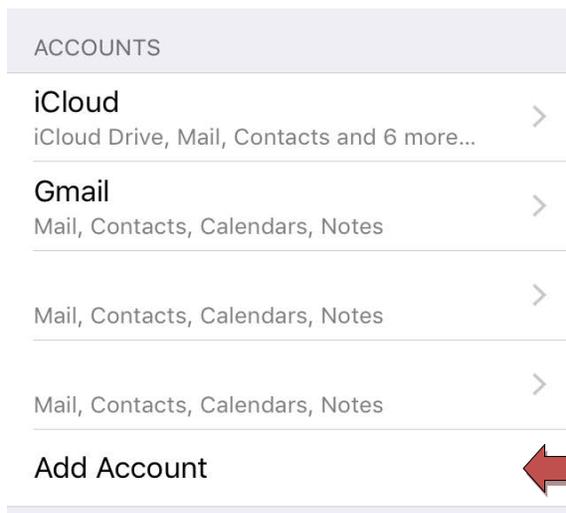


Type in your email address where it says **Email**. In the **Description** section you can name it **UIW Email**.

select **Account**

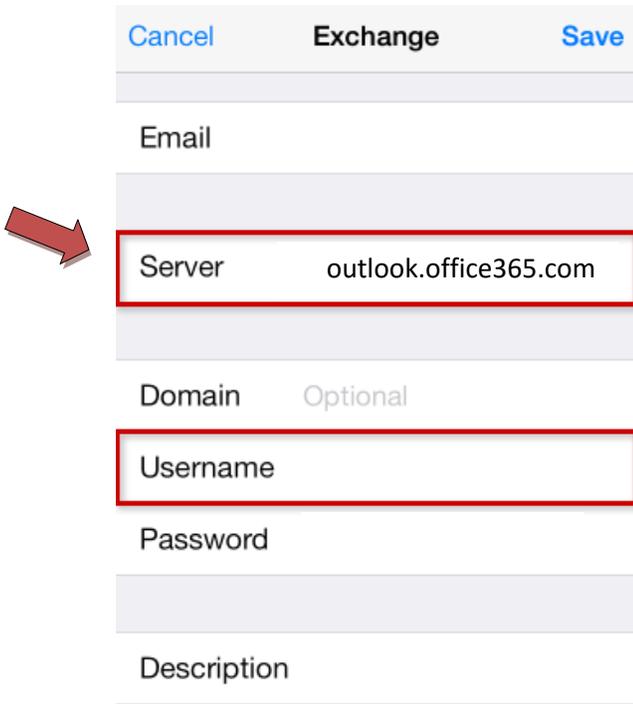


select **Add Account**



Setting up your @uiwtx.edu email account on the iPhone, iPad and iPod touch

Your iPhone or iPod will verify your settings.
You may be asked for the server which is
outlook.office365.com



Cancel Exchange Save

Email

Server outlook.office365.com

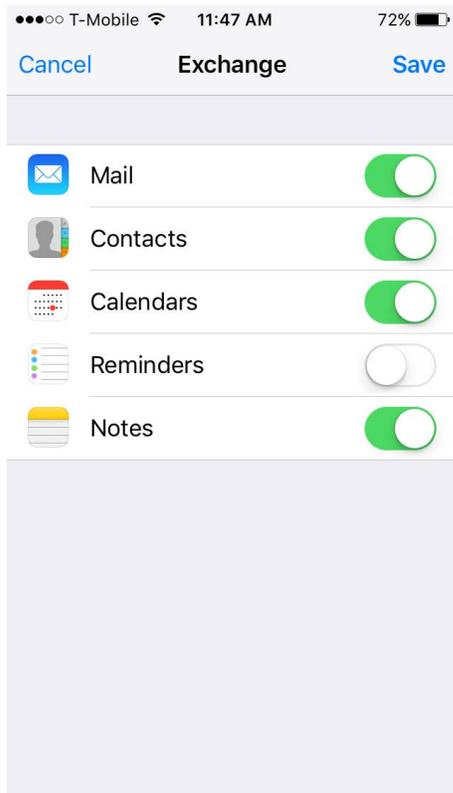
Domain Optional

Username

Password

Description

Once it verifies your account and its settings,
you can select a few options:



Cancel Exchange Save

Mail

Contacts

Calendars

Reminders

Notes

Mail – Synchronizes your Email folders

**Contacts – Synchronizes your Phone book
and contacts so you may use
them online**

**Calendars – Synchronizes your calendar
with your account so you may
view it online**