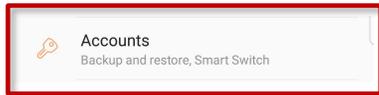


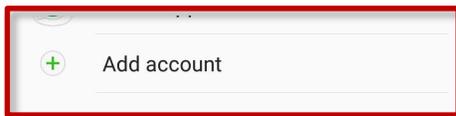
How to sync your Cardinal Mail with your Android Phone



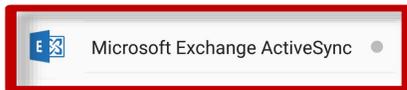
1. Tap the **Settings** button on the home screen.



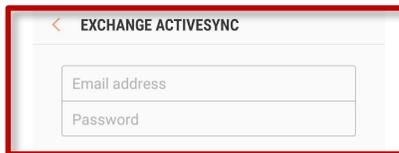
2. Tap the **Accounts > Accounts**



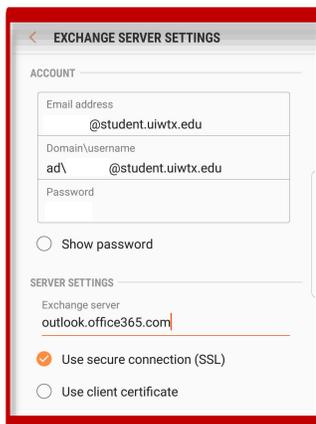
3. Tap **Add Account**



4. Under *Account type*, tap **Exchange**.

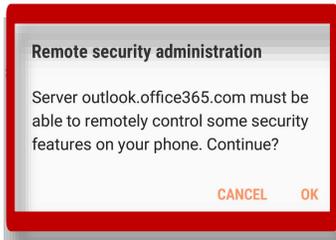


5. Enter your full student email address and password. Tap **Sign In**

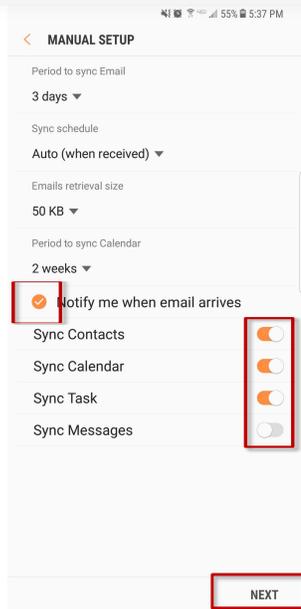


If needed enter the following information for the Exchange Server Settings.

- Domain\Username: **ad\student@student.uiwtx.edu**
- Password: **Your email Password**
- Server: **outlook.office365.com**

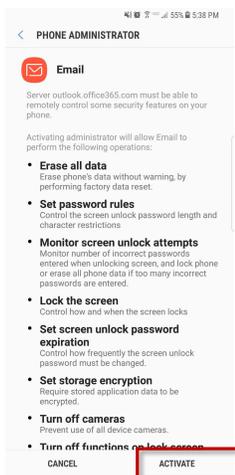


6. Tap **OK**



7. Click the **checkboxes and sliders** to select Account Options you want to use for your email

8. Tap **Next**



On the next screen, tap **Activate**
Within the next *3-5 minutes*, depending on your network speed your emails will begin to populate

And the following screen you will be able to label your email account to **UIW Email**.