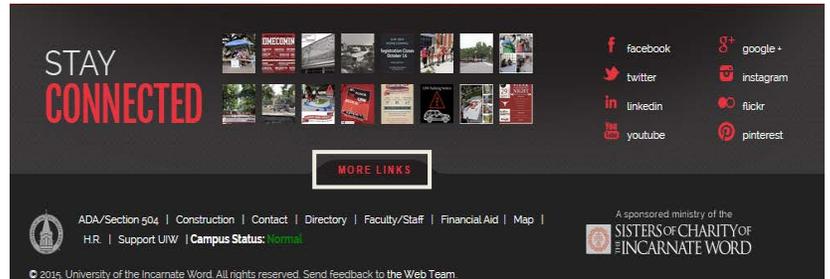# Access Banner for Email and Personal Information

1. Open your browser and the UIW homepage.
2. Click **More Quick Links** on the bottom right of the page

3. Under the **Technology** heading, click the **BannerWeb** icon.

Welcome to the UIW BannerWeb Information System!

Login to the Secure Area to view student and employee information, update your pers

First time users should consult the **login instructions**.

Please contact individual offices with specific questions:

- **Office of Human Resources:** (210) 829-6019
- **Payroll Office:** (210) 805-5860
- **Office of Admissions:** (210) 829-6005
- **Office of Financial Assistance:** (210) 829-6008
- **Business Office:** (210) 829-6043
- **Office of the Registrar:** (210) 829-6006
- **ADCaP Office:** (210) 829-3889
- **Virtual University**

For any technical questions, please contact the **Help Desk**.

Be sure to check the 'Class Schedule' link for notes related to the course registration.

4. Click the link **Login to Secure Area**

Login to Secure Area
General Financial Aid Links
Class Schedule
Course Catalog

5. Login with your **User ID** *(PITUM number from student ID)*
6. And **PIN** *(DOB in MMDDYY format)*
7. Click **Login** You will be required to change your PIN after clicking Login

Please enter your Student/Employee Identification Number (User ID) and your Personal Identification Numb

After your third failed attempt, the system will disable your BannerWeb account and you must co
your PIN, enter your User ID and click on the "Forgot PIN" button to attempt a PIN reset.

To protect your privacy, please Exit and close your browser when you are finished.

First time users should consult the **login instructions**.

User ID:

PIN: ●●●●●●

[Login] [Forgot PIN?]

Personal Information **Student Services** **Employee Services** **Financial Aid**

Search [   ] [Go]

Main Menu

Welcome, Jessica M. Tijerina, to the WWW Information System! Las

Registrar, Business Office, Cardinal Cars and Office of Financial Assistance
Register/view academic records, make a payment, view charges, register a vehicle, select a ve

4. Click **Personal Information.**

Personal Information
View/update address(es) and phone number(s); View/update e-mail address(es), emergency co

UIW Employee Menu
ADCaP Faculty Data Collection.

Vehicle Registration
View citations, register vehicle(s), select parking permit, pay fines.

Employee Services Main Menu
Employee Services Main Menu

Return to Homepage

Personal Information **Student Services** **Employee Services**

Search [   ] [Go]

Personal Information Menu

5. From here you can review and update all of your prsonal information inccluding email addresses, PIN Number, and contact information.

Change PIN
Change Security Question
View Address(es) and Phone(s)
Update Address(es) and Phone(s)
View E-mail Address(es)
View Emergency Contacts
Update Emergency Contacts
Social Security Number Change Information

Instructional Technology