

# Access your Username and other personal information

1. Go to [www.uiw.edu](http://www.uiw.edu) and click **A-Z** to in the upper-right corner to access the *A-Z Index*



2. Click **Bannerweb**

- Athletics
- Athletics Department Directory
- Athletic Training
- **Bannerweb**
- Biology Department
- Blackboard

3. Use your *PIDM number* from your ID as your **User ID**
4. If logging in for the first time, use your date of birth in *MMDDYY* format as your **PIN** (i.e. *DOB is Feb. 5, 1990, type 020590*).

Login to Secure Area

A login form with two input fields. The first is labeled 'User ID:' and the second is labeled 'PIN:'. Both fields are highlighted with a red rectangular box.

[Click Here for Help with Login?](#)

5. The prompt will open the *Change PIN* menu will open.
6. Fill in the necessary cells
7. Click **Change PIN**.

*Caution! You will have only three attempts to login, after that; you must contact the registrar's office at (210) 829-6006 to have your PIN reset.*

A form titled 'Change PIN'. Below the title is a yellow horizontal line and a message: 'Enter your old PIN and your new PIN. Re-enter your new PIN.' Below this are three input fields: 'Enter Old PIN:', 'Enter New PIN:', and 'Re-enter New PIN:'. These three fields are highlighted with a red rectangular box. At the bottom are two buttons: 'Change PIN' and 'Reset'.

8. The Banner Personal Information menu opens
9. Click **Personal Information**.
10. The *Personal Information* page opens
11. Click **View Email addresses** to view your email address Your *Username* is the name prior to the @symbol in your email address.

## Personal Information Menu

- [Change PIN](#)
- [View Address\(es\) and Phone\(s\)](#)
- [Update Address\(es\) and Phone\(s\)](#)
- **View E-mail Address(es)**
- [View Emergency Contacts](#)
- [Update Emergency Contacts](#)
- [Name Change Information](#)
- [Social Security Number Change Information](#)