



**INSTITUTIONAL EFFECTIVENESS COUNCIL MINUTES  
November 14, 2014, 12, Special Collections**

**Present: Aitsebaomo, Ayala, Connelly, Dimas, Esparza, Hall, James (Chair), Jasso, Logan, Maher, McMakin, Nordquist, Rodriguez, Stein, Vichcales, Welkey, Yang**  
**Ex Officio:** Light, Jurenovich    **Guest:**

Surveys this Year

Glenn reported that folks in most cases are getting the message about the big survey policy. Sodexo did one recently. Aramark also did one but didn't check it first with Glenn. The Core Alcohol and Drug Survey is underway with a 15% response rate so far. Stacy will share next time the needs in athletics. The Spiritual Climate Survey is ready to go in the spring and will tap all segments of UIW. Walter said it has about 30 questions and should give us a good baseline in terms of where UIW is at after so many changes in recent years. It should help us look at what the next generation of leaders will require in their educational experience. The survey will be sent to one group at a time, e.g., students, then faculty, etc.

Paul is preparing a report on the latest SSI and Sandy and Kevin are working on the Graduation Exit Survey.

Substantive Changes

A letter to SACSCOC has been prepared for an off-campus agreement made with Guangdong University in China where students will take up to 3 MAA courses (less than 25% of the degree) and come to UIW to complete the degree. A regular substantive change report is being prepared for the newly approved Associate of Applied Science for Occupational Therapy Assistant to be taught at Ft. Sam's Medical Education Training Campus (METC). David mentioned that we will hire the part-time faculty at METC and also provide orientation/development activities. Walter stressed the importance of providing sufficient formative experiences. Glenn suggested that David arrange a meeting with Walter and EAP staff to discuss this. Glenn noted that our Core will provide some of what is distinctive at UIW, e.g.: a religious studies course and the wellness course and the graduation service requirement.

Administrative Unit Review

As we are beginning to build a system for more intentionally reviewing administrative units, Glenn asked IEC to look at the report chart and identify who will be responsible for 2013 5-yr planning reports and all other areas for annual reports. He will make minor changes to the Annual Assessment Summary and a revised report chart based on IEC discussion. See both documents attached. Reports will be due at the end of December.

**Next Meetings: 12/9, Tues at 9 in Nursing 142**