

Online Registration

Before registering online, first meet with your advisor to discuss your upcoming semester(s) and obtain your **Alternate PIN Number**, which allows you to register for classes. Make sure to also clear any registration holds, otherwise you will not be able to register for classes. Read all instructions thoroughly and type your information carefully!

1. To get started, go to <https://apps.uiw.edu/app/UserHome> (UIW's Cardinal Apps Page).

2. Type in your **UIW Username** and **Password**. Then, click on **Sign In**.

Note: Contact the University's Helpdesk if you are having login problems at 210-829-2721, 1-866-614-5043 (Toll Free), or email at helpdesk@uiwtx.edu.

5. Next, Select the Term you will be registering for & Enter your Alternate Pin that was given to you by your advisor.

6. When looking up classes, use the **Advanced Search** filter. Click in the subject box to choose a subject and select **Main Campus** in the **Campus** box. Then, Click Search

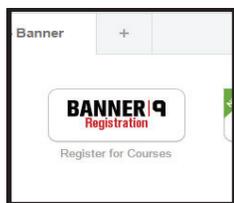
Or Enter the CRNs using the ENTER CRNs tab.

7. Click the Add button on the right hand column to add a class to your schedule.

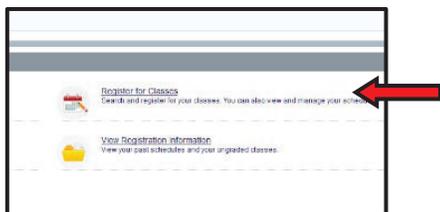
3. Click on the **Cardinal Apps-Banner** tab.



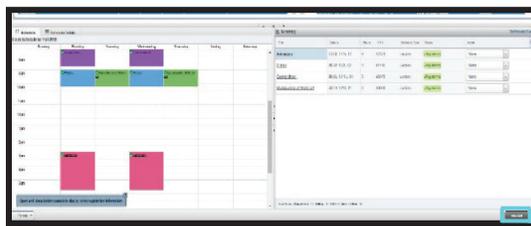
4. Then click on **Banner 9 Registration**.



5. You will be taken to the Landing Page. Select **Register for Classes**.



8. Click Submit on the bottom right once you have finished adding your classes. **Note: Your registration is not finalized until you click submit.**



9. Once registration is complete, review your schedule to ensure it is correct.

For additional assistance, please visit with your advisor or contact the Advising Office at (210) 805-5814 or advising@uiwtx.edu