



The Advisor's Guide to the
Core Curriculum
University of the Incarnate Word
2017- 2019

Approved by:

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FOREWORD

The Core Curriculum is the heart and center of the undergraduate educational experience. It is an integrated and sequenced course of study comprising 43 semester hours. The content of the Core is based on the traditional concept of liberal arts education: **rhetoric, wellness development, philosophy, religion, literature, fine arts, mathematics, natural sciences, history, social science, and modern languages.** The CORE course requirements specified in the undergraduate bulletin constitute this carefully planned program of study and are highly recommended by the faculty as the preferred curricular introduction to the values and learning experiences that best represent the UIW Mission.

The University recognizes that large numbers of transfer students bring with them different but comparable experiences, and also that students who begin at UIW occasionally and for understandable reasons take other than the required courses. To acknowledge the worth of transfer work, and also alternatives taken by students at UIW, in 2008 the University approved guidelines for accepting substitutions as valid alternatives to bulletin requirements. Each section of the Advisor's Guide to the Core includes **Guidelines for Application of Transfer Credit.**

All requests for course substitutions are to be sent to the Registrar after the faculty advisor has signed the Request for Change in Degree Requirements Substitution Form. The Registrar will make a decision after checking compliance with graduation requirements. In unusual cases, the Registrar will consult with the specific academic department.

This Advisor's Guide to the Core Curriculum is intended to serve as a quick reference and it should be used in conjunction with the 2017 - 2019 UIW Undergraduate Bulletin, available online.

<http://uiw.smartcatalogiq.com/2017-2019/Catalog>

The Editors

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PURPOSE OF ACADEMIC ADVISING AT UIW

The primary purpose of the Academic Advising Program at the University of the Incarnate Word is to provide guidance to students throughout their academic experience, particularly during the first two years of their education.

An important part of a great college education depends upon human relationships. An effective relationship between faculty advisors and students influences retention and graduation. Advising students is one of the most important responsibilities we as educators have. It is a powerful retention tool and the best opportunity to know students as individuals and make a lasting impression in their lives.

The faculty advisor serves as facilitator who helps students identify and assess alternatives and the consequences of their decisions with the caveat that the ultimate responsibility for making decisions concerning goals and educational plans rests with the individual student. The role of faculty advisors is crucial to students' academic success and to the development of more satisfied alumni.

Core Advisory Council

Dr. Adrienne Ambrose, Associate Professor of Religious Studies

Dr. Rochelle Caroon-Santiago, Professor of Psychology, School of Professional Studies

Dr. Bobby Fry, Registrar

Dr. Doug Gilmour, Associate Professor of Philosophy

Dr. Glenn James, Associate Provost and Council Chair

Dr. Sonia Jasso, Director, Directions & Connections Center and University Advising Center

Dr. Amanda Johnston, Director, Writing & Learning Center

Dr. Theresa Martines, Assistant Professor of Mathematics

Mr. David Stein, Director, Accreditation & Assessment, Extended Academic Programs

Dr. Michael Tallon, Modern Languages Department Chair and Professor of Spanish

Dr. Kevin Vichcales, Associate Provost & College of Humanities, Arts, and Social Sciences Dean

General Core Requirements Checklist 2017-2019

Name: _____
 ID#: _____
 Evaluator: _____

Major: _____
 Date: _____
 Advisor: _____

	Completed	To do	Comments
Academic Literacy Requirements (If Required)			
MATH 0320 Intermediate Algebra			
Rhetoric (6 hrs) ENGL 1311/ENGL 1311L Composition I (3) ENGL 1312/ ENGL 1312H* Composition II (3)			
Literature & The Arts (6 hrs) Literature (3): (ENGL 2310/ENGL 2311/ENGL 2311H) Fine Arts (3): (Art, Art History, Dance, Music, Theatre)			
Philosophy & Religion (9 hrs) PHIL 1381/PHIL 1381H Intro to Philosophy (3) Religious Studies (3): (RELS 1305, 1315, 1325, 1327H*, or 1335) Philosophy or Religious Studies (3): (Must be upper division)			
History & Social Science (6 hrs) History (3): (HIST 1311, 1312, 1321, 1322, or HIST 3310H*) Social Science (3): (ANTH 1311, CLST 2315, CRIJ 1301, CRJU 1311, ECON 2301, GOVT 1315, GOVT 1316, GOVT 4310H*, PSYC 1301, PYSC 1301H*, SOCI 1311, or SOCI 4310H*)			
Mathematics & Science w/Lab (7 hrs) Science w/ Lab (4): (BIOL 1401, 1402 or 2321&2121/ CHEM 1308/1108, CHEM 1310&1110, CHEM 1301&1101 or CHEM 1405/ENSC 1410 or 3420H*/GEOL 1401, 1402, 1415 or 1420/METR 1430/ NUTR 2400/ PHYS 1301 & 1101, 2305 & 2105 or 2308 & 2108) MATH (3): (College Algebra 1304/College Geometry 1306/ Finite Math 1308/Probability and Statistics 2303)			
Modern Language (6 hrs) I. (ARAB, ASL, CHIN, FREN, GERM, IT, JAPN, KORE, SPAN) II. (ARAB, ASL, CHIN, FREN, GERM, IT, JAPN, KORE, SPAN)			
Wellness Development (3 hrs) DWHP 1200: Dimensions of Wellness (2) Physical Education (1)			
Community Service (45 non-credit hrs)			
TOTAL HOURS REQUIRED: 43			

- A. A minimum of **120 semester hours** is required for graduation, with no less than **36** upper-division (3000-4000 level) courses. It is the student's responsibility to ensure that all requirements for the degree are fulfilled as stated in the Undergraduate Bulletin.
- B. The bachelor's degree requires **45 credit hours** of residency with a minimum of **12** advanced hours at UIW in the major. Transfer students must complete **36** of the final 45 hours at UIW.
- C. Students cannot take CLEP exams during their final semester.
- D. Course numbered with a designation of "H" are for Honors students only.

UNDERGRADUATE INSTITUTIONAL POLICIES

Hours required for a degree: Associate degrees require **60** semester hours. Most baccalaureate degrees require **120** semester hours. Exceptions to this rule include the following degrees:

HUMANITIES,ART S & SOCIAL SCIENCES	Credit Hours Required	MEDIA & DESIGN	Credit Hours Required
BM Music Education	152 – 156	BFA Fashion Design	125
BM Music Therapy	135 - 139	BA Fashion Management - Merchandising	125
BFA Art	124	BA Interior Environ Design	121
EDUCATION		BA Fashion Product Development	128
BA Interdisciplinary Studies	130	NURSING & HEALTH PROFESSIONS	
MATH, SCIENCE & ENGINEERING		BS Kinesiology Certification Track	125
BS Engineering	129-135	BS Nuclear Medicine	124
BS Nutrition Science	132	BSN Nursing	123
BS Nutrition and Dietetics	136	BS Rehab Science	121
BS Broadcast Meteorology	132		
BS Meteorology	132		

Advanced Hours Required for a Degree: Associate’s degree: **None**. Baccalaureate degree: **36**

Credit by Examination: Exam credit (e.g. CLEP) will not satisfy residency requirements. CLEP or other approved exams cannot substitute for courses that have to be repeated at UIW. CLEP exams cannot be taken during the students’ final semester.

Community Service: Students must complete **45** clock hours (non-credit) of community service.

Developmental Courses: Developmental course hours (MATH 0320) will not count towards the degree.

GPA & Grades: The minimum GPA required for an undergraduate degree is **2.0**. In the Core, students must complete ENGL 1311 or ENGL 1311L, ENGL 1312 and MATH 0320 with a grade of **C** or better. Students must earn a minimum of **C** in all their coursework related to their major, minor, specialization, concentration, teaching field, or support work.

Independent Study Hours: A student may take up to four courses (**12 hours**) of independent study.

Residency Hours: Residency is the work completed at UIW, which can be in the classroom or online. The associate’s degree requires **30** hours. The bachelor’s degree requires **45** credit hours. Students must complete a minimum of **12** advanced hours at UIW in the major for the baccalaureate degree.

Repeat Policy: Only courses completed at UIW will replace grades previously assigned at UIW. Transfer courses and exam credit will not replace a UIW attempted course. The last grade will apply unless it is a W.

Second Major: A student who wishes to pursue more than one major must complete all the requirements for the first major, plus the additional requirements for the other major(s). A second major on a different degree program requires the completion of a second degree, rather than the completion of a second major.

Second Degree – Different Major: A student holding a bachelor's degree from UIW or from another accredited institution may receive a second bachelor's degree as long the student fulfills the following requirements:

- **Meet all course requirements for a uniquely different major that does not duplicate the requirements of the major for the first degree.**
- Complete an additional 45 semester hours of residence credit not included in the first degree.
- 18-24 hours of the residence credit for the second degree must be at the upper-division level in the major field.
- Complete all requirements for the additional major and degree including all prerequisites, elective courses, and upper-division courses as specified in the appropriate sections of the bulletin.
- Two bachelor's degrees may be awarded simultaneously provided that the requirements listed above are met and that the total number of credit hours being applied toward both degrees is a minimum of 165.

Second Degree Core Curriculum: The Core Curriculum from the first degree will be considered in fulfillment of the UIW Core for the second degree and all additional courses and requirements for the Core of the second degree will be waived if the Core of the first degree assimilates the UIW Core or the core from another institution of higher learning in the United States.

International Students Second Degree Core Curriculum: The Core for the second degree will be required for international students whose core for the first degree does not contain the elements of the Liberal Arts Core and which are the hallmark of the UIW Core.

Study at Another Institution: Students can request to study at another institution by completing a [Request to Study at Another Institution form online at the Registrar's website](#). Eligibility must be verified. Students must complete **36** out of the final **45** hours at UIW.

Transfer Credit Restrictions for Seniors: For the baccalaureate degree transfer students must complete **36** of the final **45** hours at UIW. The minimum grade accepted for transfer work is a **D**.

MATHEMATICS LITERACY REQUIREMENTS

(Effective Fall 2014)

Note: Students who have a Mathematics Literacy requirement will not be allowed to take any college level mathematics or science course until their requirement has been successfully completed (grade C or better).

- a. Placement in mathematics courses is based on the Admission's Office evaluation of students' SAT, ACT, and ACCUPLACER scores according to the Mathematics Department guidelines. Please see Appendix D for the decision flow chart details.

[Note: Faculty advisors can access students' records in bannerweb.]

- b. If a Mathematics Literacy Requirement is needed, the students are required to complete this requirement within the first two semesters at UIW. The Academic Literacy Requirement does not count toward the total credit hours required for a degree, but count toward the semester Grade Point Average.
- c. Students may choose to challenge the Mathematics Literacy Requirement. However, they still must register initially for the prescribed course.
- d. If students pass the Accuplacer exam, they will drop the Mathematics Literacy Requirement previously registered for and will add the appropriate Core/Major mathematics class.
- e. Accuplacer exam must be scheduled, taken, and results compiled before the semester begins. Information about Accuplacer can be obtained at University Testing Services, (AD 216, phone: 829-3876, <http://sites.uiw.edu/testingservices/uiw-placement-testing/>).

THE CORE CURRICULUM

RHETORIC: English Composition I & II (6hrs)

- **ENGL 1311 or (ENGL 1311L) Composition I**
- **ENGL 1312 Composition II or ENGL 1312H Composition II**

Composition I and II are writing-intensive courses focusing on diverse themes and stressing argumentative and persuasive writing and logical reasoning. **Both composition courses must be completed with a grade of C.**

ENGL 1311L: This course has an online lab component which permits students to network through in-class writing tasks. Such technology access provides immediate instructor feedback and opportunity for wider peer review. Composition research shows these strategies to be effective in strengthening novice writers.

GUIDELINES FOR APPLICATION OF TRANSFER CREDIT: RHETORIC: ENGL 1311 (or ENGL 1311L) & 1312 Composition I & II (6 hrs):

- a. If a student has taken 6 hours (or more) of English Composition (grade C or better), the Rhetoric requirement is fulfilled.
- b. If 3 hours of English Composition I (grade C or better) have been completed, student will take ENGL 1312 Composition II.
- c. If no English Composition courses have been taken, student will take ENGL 1311L (or ENGL 1311L) Composition I in the first semester at UIW and ENGL 1312 Composition II the following semester.

LITERATURE & FINE ARTS (6hrs)

Students are required to take **one Literature** course (3 hrs) and **one Fine Arts** course (performance or history—3 hrs).

- **ENGL 2310 World Literature Studies**
- **ENGL 2311 World Literature for English Majors**
(Prerequisites: ENGL 1311 or 1311L and 1312)

- **FINE ARTS (any three-hour performance or history course in Visual Art, Dance, Music, or Theatre; Computer Graphic Arts courses are not accepted)** Students may also complete ENGL 2375 Introduction to Creative Writing, ENGL 3375 Creative Writing or ENGL 4375 Advanced Creative Writing, to satisfy the Fine Arts requirements.

Theatre Arts Core courses recommended for non-majors:

- THAR 1320 Acting in Everyday Life
- THAR 1381 Theatre Appreciation

Theatre Arts Core courses recommended for majors:

- THAR 1321 Beginning Acting
- THAR 1380 Introduction to Theatre

Dance Core courses recommended

- DANC 1301 Ballet I (Level 1)
- DANC 1305 Social Dance (Level 1)

GUIDELINES FOR APPLICATION OF TRANSFER CREDIT: LITERATURE & FINE ARTS (6hrs)

Literature

- a. If a student has taken three (3) hours of a survey literature course, with an exception of American Literature, this requirement is fulfilled. This is not limited to literature courses in the English language.
- b. British Literature courses must reference the British Empire, Imperialism, Colonialism or Postcolonialism.
- c. **Examples of acceptable literature courses:** Latin American Literature, African-American Literature, Women's Literature, Literature & Creative Writing, Literature and Film, Intro to Literature and Literary Criticism, Mexican-American Literature, the Bible as Literature, Child/Adolescent Literature or Intro to Science Fiction Literature.
- d. **Teacher Education** majors must take ENGL 2310 World Literature Studies or an equivalent (World Literature). Substitutions must be approved by the Dreeben School of Education.

Fine Arts

- a. If a student has taken three (3) hours of arts performance or art history this requirement is fulfilled.
- b. Courses in Art, Art History, Dance, Music, and Theatre Arts are accepted.
- c. **Teacher Education** majors have to take THAR 4301 Creativity in the Classroom.
- d. Humanities classes will be individually evaluated by the Registrar.

PHILOSOPHY & RELIGIOUS STUDIES (9 hrs)

Students are required to take nine hours in this block: 3 hrs of Introduction to Philosophy, 3 hrs in Religious Studies (see below), and 3 more upper-division hrs. chosen from either area.

- **PHILOSOPHY:** PHIL 1381 Introduction to Philosophy
PHIL 1381H The Intellectual Quest (**Honors**)

- **RELIGIOUS STUDIES:** Required first course must be selected from the following list:
 - RELS 1305 Introduction to Theology and Ethics
 - RELS 1315 Origins of Christianity
 - RELS 1325 The Religious Quest
 - RELS 1327 Theological Anthropology (**Honors**)
 - RELS 1335 Spirituality and Prayer

- **2nd Upper level (3000 or 4000) RELIGIOUS STUDIES or PHILOSOPHY Course**
Any advanced (3000 or 4000 level) three-hour RELS or PHIL course or PMIN 3335, PMIN 3380, or PMIN 4385. Students must meet the prerequisites for the advanced course.
Please note: Students may take any upper-division Religious Studies course as their second course as long as their first course is from the above list.

GUIDELINES FOR APPLICATION OF TRANSFER CREDIT: PHILOSOPHY & RELIGIOUS STUDIES (6 hrs)

<u>THECB-Lower-Division Academic Course Guide Manual</u>	<u>UIW Equivalency</u>
PHIL 1301 Introduction to Philosophy	PHIL 1381: Introduction to Philosophy
PHIL 2303 Introduction to Formal Logic	PHIL 3312 Logic (Non-Adv)
PHIL 2306 Introduction to Ethics	PHIL 3332 Ethics (Non-Adv)
PHIL 2307 Introduction to Social and Political Philosophy	PHIL 4310H Social and Political Thought (Non-Adv)
PHIL 2316 Classical Philosophy	PHIL 3351 Ancient Philosophy (Non-Adv)
PHIL 2317 Seventeenth and Eighteenth-Century Philosophy	PHIL 3353 Modern Philosophy (Non-Adv)
PHIL 2318 Nineteenth- and Twentieth-Century Philosophy	PHIL 3354 Contemporary Philosophy (Non-Adv)
PHIL 2321 Philosophy of Religion	PHIL 3365 Philosophy of Religion (Non-Adv)
PHIL 1304 Introduction to World Religions	RELS 3345 World Religions (Non-Adv)

GUIDELINES FOR APPLICATION OF TRANSFER CREDIT: PHILOSOPHY & RELIGIOUS STUDIES (3 hrs) [upper division]

No transfer of upper division hours are permitted to fulfill this CORE requirement. Students must enroll in at least 1 upper division (3000-4000) course in Philosophy or Religious Studies.

HISTORY & SOCIAL SCIENCE (6 hrs)

Students are required to take one 3-hr broad history survey course with global dimensions (e.g., World History or United States History). In addition, students must take another 3-hr course in one of the following: Anthropology, Criminal Justice, Cultural Studies, Economics, Government, Psychology, or Sociology. **The following courses satisfy the Core History and Social Science Requirements:**

- **HISTORY**

HIST 1311 World History I
HIST 1312 World History II
HIST 1321 The United States to 1865
HIST 1322 The United States since 1865
HIST 3310H Inquiries into Human Stories of the Modern World (**Honors**)

- **SOCIAL SCIENCE**

ANTH 1311 Cultural Anthropology
CLST 2315 Introduction to Cultural Studies
CRIJ 1301 Introduction to Criminal Justice (*Extended Academic Programs only*)
CRJU 1311 Introduction to Criminal Justice
ECON 2301 Principles of Macroeconomics
GOVT 1315 American Politics
GOVT 1316 State and Local Politics
GOVT 4310H Social and Political Thought (**Honors**)
PSYC 1301 Introduction to Psychology
SOC 1311 Introduction to Sociology
SOC 4310H Social and Political Thought (**Honors**)

GUIDELINES FOR APPLICATION OF TRANSFER CREDIT: HISTORY & SOCIAL SCIENCE (6hrs)

History:

- a. If a student has taken a 3 hr history survey course on World, Europe, U.S., Latin America, or Asia, this requirement is fulfilled. Histories of other nations will fulfill this requirement as well.
- b. If a student has not taken any history courses, student will take a 3hr history survey course (World Civilizations, Europe, U.S., Latin America, or Asia).

Social Science:

- a. If a student has taken 3 hours of social science this requirement is fulfilled.
- b. If student has not taken any social science courses, student will take a 3hr survey course (anthropology, cultural studies, criminal justice, economics, government, psychology, or sociology).
- c. Nursing majors must complete up to 9 hours of social sciences: PSYC 1301 Introductory Psychology, PSYC 2370, Child & Adolescent Development, and PSYC 3370 Adult Development & Aging. Nursing majors, including transfer students, have the option of completing PSYC 2356 Lifespan Development *in lieu* of PSYC 2370 and PSYC 3370.
- d. ***Teacher Education majors*** must have completed HIST 1321 U.S. History to 1865 and GOVT 1315 American Politics.

MATHEMATICS & SCIENCE w/ LABORATORY (7 hrs)

Students are required to complete one 3-hr mathematics course and one 4-hr science course with a laboratory.

- **MATHEMATICS**

The minimum required mathematics courses to fulfill the Core requirement are **MATH 1304 College Algebra, MATH 1306 College Geometry, MATH 1308 Finite Math, MATH 2303 Introduction to Probability & Statistics or an appropriate higher level math course.**

NOTE: A Major may require a specific math course but it cannot be a course below College Algebra (see page 13).

- **SCIENCE with LABORATORY**

The following courses satisfy the Core Requirement for a 4-hr science course with a lab: (*lab is included in the class)

BIOL 1401 Diversity of Life*
BIOL 1402 Unity of Life* (Biology majors only)
BIOL 2321/BIOL 2121 Anatomy & Physiology I & Lab
CHEM 1310/CHEM 1110 Introductory Chemistry & Lab
CHEM 1301/CHEM 1101 Chemical Principles I & Lab
CHEM 1308/CHEM 1108 Science of Art & Lab
CHEM 1405 Science in Everyday Life*
ENSC 1410 Introduction to Environmental Science*
ENSC 3420H Human Dominated Ecosystems (Honors Students Only)
GEOL 1401 Physical Geology*
GEOL 1402 Historical Geology*
GEOL 1415 Astronomy* (*offered in Spring Semester*)
GEOL 1420 Oceanography*
METR 1430 Meteorology*
NUTR 2400 Environmental Nutrition* (*offered in Spring Semester*)
PHYS 1301/PHYS1101 General Physics & Lab
PHYS 2305/PHYS2105 Physics I & Lab
PHYS 2308/PHYS 2108 Physical Science

GUIDELINES FOR APPLICATION OF TRANSFER CREDIT: SCIENCE w/ LABORATORY

- If student has completed three (3) hours of science **without lab**, this would be acceptable to meet the Core science requirement.
- If student has transferred a **one-hour (1hr) laboratory with no lecture**, student will take a 4hr science course w/lab if the transferred lab is not applicable to the major, or if there is no 3hr matching science class. If there is a 3hr matching science class, student will receive credit for the transferred one-hour lab after completing the lecture. If neither of the aforementioned applies, the transferred lab class will count as an elective.

MATH CORE OPTION FOR VARIOUS DEGREES

HEB School of Business and Administration: *MATH 1306 & 1308 are not an option*

All students must complete College Algebra (or a higher level mathematics course) with a grade of C or better. While higher-level math classes are acceptable, the faculty prefer that students take MATH 1304 College Algebra.

College of Humanities, Arts and Social Sciences: *MATH 1306 & 1308 are an option in most programs*

The common Core mathematics requirements for CHASS majors are MATH 1304 College Algebra, MATH 1306 College Geometry, MATH 1308 Finite Math or MATH 2303 Probability and Statistics. Students may choose to fulfill their Core mathematics requirement as follows:

▪ ARTS	all accepted (MATH 1306 <u>highly</u> recommended)
▪ CRIMINAL JUSTICE	all accepted
▪ CULTURAL STUDIES	all accepted
▪ ENGLISH	all accepted
▪ GOVERNMENT & INT. AFFAIRS	all accepted
▪ HISTORY	all accepted
▪ MUSIC	all accepted (MATH 1306 recommended)
▪ MUSIC INDUSTRY ST	all accepted (MATH 1306 recommended)
▪ MUSIC THERAPY	MATH 2303
▪ PHILOSOPHY	all accepted
▪ PASTORAL MINISTRY	all accepted
▪ PSYCHOLOGY	MATH 1304 or MATH 2303
▪ RELIGIOUS STUDIES	all accepted
▪ SOCIOLOGY	all accepted
▪ SPANISH	all accepted (MATH 1308 recommended)
▪ THEATRE ARTS	all accepted (MATH 1306 recommended)

Dreeben School of Education: *MATH 1306 & 1308 are not an option*

Education majors have to take MATH 1304 College Algebra to fulfill their Core requirement. In addition, EC4 majors have to take MATH 2374 Mathematics for Elementary Teachers I and MATH 2375 Mathematics for Elementary Teachers II.

Feik School of Pharmacy: *MATH 1306 & 1308 are not an option*

All Students have to take MATH 1311 Pre-Calculus, MATH 2312 Calculus and MATH 2303 Intro to Probability & Statistics. The pre-requisites for MATH 1311 are a sufficiently high score on SAT, UIW mathematics placement test, or MATH 1304 College Algebra.

Rosenberg School of Optometry: *MATH 1306 & 1308 are not an option*

All students have to take MATH 2303 Intro to Probability & Statistics, MATH 1304 College Algebra, MATH 1311 Pre-Calculus and MATH 1312 Calculus.

School of Media and Design: *MATH 1306 & MATH 1308 is an option in some programs.*

Computer Information Systems majors must take MATH 1304 College Algebra. 3D Animation, Communication Arts, Fashion Management, Graphic Design, and Interior Design majors can take MATH 1306 or MATH 1308 as a Core option. Cyber Security majors must take MATH 2303 Probability & Statistics.

School of Mathematics, Science and Engineering: *MATH 1306 & 1308 are not an option*

College Algebra is a requirement for all majors, except BIOLOGY, where the choices are MATH 1304 College Algebra or MATH 2303 Probability & Statistics.

School of Nursing & Health Professions: *MATH 1306 is an option in one program. MATH 1308 is not an option.*

College Algebra is the requirement for Athletic Training and Nuclear Medicine. The Nursing requirement is MATH 2303 Probability & Statistics. MATH 1306 College Geometry is an option in Kinesiology but only for the Non-Certification Program and the Fitness Trainer track.

MODERN LANGUAGE (6 hrs)

Six semester hours of the same modern language (including American Sign Language) satisfy this requirement. The student's high school record does not satisfy this requirement. Modern language offerings include: **Arabic, American Sign Language (ASL), Chinese, French, German, Italian, Japanese, Korean, and Spanish.**

NOTE: American Sign Language is administered by the School of Education and not the Department of Modern Languages.

International Students: The modern language requirement will be waived for international students who successfully complete Composition I & II (ENGL 1311L and ENGL 1312), and World Literature (ENGL 2310). Students need to petition for waiver to the Registrar. **This rule does not apply to students from English speaking countries.**

Modern Languages & CLEP Exam: Students who already speak a second language fluently or have studied a language in high school for 2 or 3 years should consider taking the CLEP exam (for French, German, or Spanish) or the Brigham Young University Challenge Exam (for other languages). Students who already have a good knowledge of any of these languages can test out and not spend two semesters studying material they already know.

GUIDELINES FOR APPLICATION OF TRANSFER CREDIT: MODERN LANGUAGE (6 hrs)

- a. Six (6) semester credit hours of the same second language are required. American Sign Language meets this requirement.
- b. Conversational courses or high school record do not fulfill this requirement.

WELLNESS DEVELOPMENT (3hrs)

This requirement includes Dimensions of Wellness (2 hrs) and a 1-hr physical activity class. Dimensions of Wellness should be taken in the student's first year at UIW if degree sequence permits.

- DWHP 1200: Dimensions of Wellness plus 1 hr. of PEHP
- DWHP 3300: Dimensions of Wellness (**EAP students only**)

GUIDELINES FOR APPLICATION OF TRANSFER CREDIT: WELLNESS DEVELOPMENT (3hrs)

- a. If 1 hour (or more) of a physical activity course (PEHP) has been completed, students must take DWHP 1200 Dimensions of Wellness.
- b. If no PEHP class has been taken, (transfers, juniors, seniors and/or non-traditional students) will register for DWHP 1200 & 1 hour of PEHP.
- c. The following Alamo Colleges courses may substitute for DWHP: PHED 1304 & 1238; KINE 1304 & 1238.
- d. Students who have completed a minimum of six months of active duty in the armed forces of the United States may receive academic credit for 2 semester hours of physical education. A student must provide the Registrar's Office with an official copy of form DD214.
- e. **EXTENDED ACADEMIC PROGRAM STUDENTS:** If students have transferred in DWHP 1200 without 1 hr PE component, student will not be required to take 1 hr PE.

LEARNING COMMUNITY (LC)

I. Brief Overview

- a. LCs are linked courses comprised of one cohort of students.
- b. Most of the LCs at UIW involve two courses; however, a few of the communities connect three courses linked by a common theme or focus.
- c. Most of the UIW LCs involve courses that comprise the Core Curriculum; thus, a student's enrollment in a LC does not interfere with or delay student progress in the major or towards graduation.
- d. LC enrollment assists students to meet the needs of their Core and Major requirements in an efficient and effective way.

II. Benefits of Learning Communities:

- a. Assist students to form closer bonds with each other and with UIW.
- b. Foster community among learners and faculty, especially on a commuter campus for first-year students.
- c. Facilitate engagement in learning, particularly with active and collaborative learning.
- d. Facilitate students making connections with and finding relationships between disciplinary bodies of knowledge.
- e. Facilitate the teaching of writing and speaking in the context of a discipline.
- f. Provide opportunities for students to explore interdisciplinary issues best illuminated by multiple disciplinary perspectives.
- g. Facilitate more sustained interaction among learners and faculty.
- h. Provide opportunities for faculty to work with colleagues and become stimulated and energized by each other's disciplinary expertise and teaching.
- i. Boost student retention.
- j. Enhance learning.
- k. Provide an effective way to assist international students to become more familiar with and more active in the UIW community.

III. Learning Communities and Advising:

- a. Advisors who work with first-year students are crucial to the success of this initiative. Placing an advisee into a LC first not only ensures the student (and UIW) of the above benefits, it also makes scheduling easier.
- b. Students who participate in LCs identify more quickly with their major and with UIW.
- c. Placing students into a LC is one concrete way to encourage and foster student success.

For more information, contact Dr. Letitia Harding, Learning Community Coordinator, Administration Building Room 340A, and phone: 829-6028.

COMMUNITY SERVICE

Since its foundation in 1869, the Congregation of Sisters of Charity of the Incarnate Word of San Antonio, Texas, has demonstrated an extraordinary commitment to service. The University believes that its graduates should continue this tradition of giving and hopes that they will forever honor their Alma Mater by serving others.

GENERAL GUIDELINES

- a. Students must complete 45 clock hours (non-credit) of Community Service.
- b. Students may satisfy this graduation requirement by (1) selecting volunteer opportunities posted by the Office of Mission and Ministry, (2) taking courses designated in the University schedule as service-learning courses, or (3) a combination of volunteer opportunities and service-learning courses.
- c. Students are encouraged to discuss with their advisors the options for fulfilling the community service and documentation requirements.
- d. Students should complete their Community Service by the end of the junior year. Community service hours should be completed, and documented online through CardinalsSync before students apply for graduation

I. For information on service options

- a. Contact the Ettlign Center for Civic Leadership (158 Administration Building 283-6423) for suggestions about volunteer service opportunities or advice about what counts as community service.
- b. Information about service-learning opportunities is available from academic advisors and instructors.

II. When to do Community Service and what about service done in the past

- a. Community service can be done at any time during the year, as you pursue your degree at UIW.
- b. Documented community service completed in the last five years (excluding service done during high school) will satisfy all or part of the community service requirement.

Student Disability Services

The University of the Incarnate Word is committed to providing a supportive, challenging and diverse environment to all students. In accordance with the Americans with Disabilities Act of 1990, the University ensures accessibility to its programs, services and activities for qualified students with documented disabilities.

To determine eligibility for services, students must provide appropriate documentation of their disability. Eligible students need to request accommodations at least two weeks before classes begin. For more information, contact the **Office of Student Disability Services**, Administration Building, Suite 105, phone: 829-3997.

UNIVERSITY OF THE INCARNATE WORD

The 10 Core Curriculum Outcomes

The Core Curriculum is a common experience for all UIW undergraduates. Its purpose is to help students discover the importance of critical thinking, ethics, values, and service through the carefully designed study of rhetoric (intelligent reading and correct writing), literature and the arts, philosophy and theology, wellness, history, social and behavioral sciences, mathematics and natural sciences, and a second language. Curriculum in the Core but also in the Major is intended to assure that every student accomplishes ten broad Core educational goals with specified learning outcomes in the following areas:

1. **Critical and Creative Thinking**: to analyze information logically and to utilize and transform knowledge in fair-minded, purposeful, and imaginative ways.
2. **Effective Communication**: to write and speak clearly and persuasively and to convey meaning effectively in non-verbal contexts.
3. **Media/Technology**: to understand the benefits and limitations of technology and media and how to use them in socially positive ways.
4. **Research**: to synthesize the gathering, evaluating, and interpreting of data in a study or creative work that can be shared with a community of scholars.
5. **Global and Historical Consciousness**: to analyze the historical forces that shape the diversity of the human experience as influenced by geographical location, ethnicity, cultural and religious traditions, gender, and class.
6. **Aesthetic Engagement**: to perceive, analyze, evaluate, and respond creatively to aesthetic qualities and values in the myriad contexts where they are experienced.
7. **Quantitative/Scientific Analysis**: to use mathematical reasoning and the scientific method to address issues in an increasingly complex, technological world.
8. **Social Justice**: to evaluate the nature and consequences of past, present, and potential social injustices, as well as to develop strategies to overcome and prevent them.
9. **Professionalism**: to develop leadership qualities that help achieve personal goals and contribute to the good of society through work.
10. **Integration/Spirituality**: to understand the importance of developing as a whole person who is spiritually mature and dedicated to being a productive and responsible citizen.

COMPUTER LITERACY

- a. Computer Literacy will not be offered on Main Campus beyond spring 2014. Computer Literacy is required of student sin programs offered through the Extended Academic Programs.
- b. Each program will determine how best to ensure that graduates are familiar with the computer technology most appropriate to their discipline.

RESOURCE DIRECTORY

APPENDIX C

IF YOU HAVE QUESTIONS ABOUT...	CONTACT	PHONE
Student Success Department	Sandy McMakin	805-3005
◆ Secretary to the Dean	Rita Maltos	805-5813
University Advising Center	Dr. Sonia Jasso	283-6320
University Advising Center – Information	Janie Rios	805-5814
◆ College of Humanities, Arts and Social Sciences	Kedra Grant-Brinkley	829-3927
◆ School of Math, Science and Engineering	Dora Garner	805-5831
◆ School of Media and Design		
◆ School of Nursing and Health Professions	Megan York	829-3926
◆ School of Math, Science and Engineering		
◆ Biology	Karina Johnson	829-3863
◆ Business	Haley Ayres	930-8014
◆ Education	Charles Puente	283-6321
◆ Nursing	Dr. Lisa Valenzuela	283-6322
◆ Pre-Pharmacy	Candace Graham	829-2703
◆ Social Sciences	Kristen Bates	841-7238
◆ Vision Science	David Kincaid	883-1190
◆ Academic Athletics Advisor	Casey Patterson	283-6338
◆ Academic Athletics Advisor	Stephanie Hamilton	283-6337
Academic Records	Registrar’s Office	829-6006
Career Services & Professional Development	Main Line	829-3931
Change of Major/Advisor	University Advising Center	805-5814
Code of Academic Integrity	Academic Deans	
Community Service Ideas/Suggestions	Ettling Center for Civic Leadership	283-6423
Core Curriculum Requirements	University Advising Center Team	805-5814
Degree Plan Preparation: Degree Works Assistance	Registrar’s Office	829-6006
First Year Engagement:	Dr. Raul Zendejas	805-3006
	Rochelle Ramirez	805-3004
International Student Advising	Moises Torrescano	829-3928
International Student & Scholar Services	Jose Martinez	805-5705
	Sheena Connell	805-5702
Tutoring Services	Cristina Ariza	829-3870
Testing Services	Matthew D. Gonzalez	283-6327
Permission to take more than 18 credit hrs.	Brandy Garcia	829-6006
Permission to Study at Another Institution	Brandy Garcia	829-6006
Credit by Examination	Brandy Garcia	829-6006
Transfer Credit Articulation	Brandy Garcia	829-6006
Permission to Substitute Courses	Academic Deans	
Student Absence Notification	Janie Rios	805-5814
Student Disability Services	Moises Torrescano	829-3938
	Michelle Beasley	829-3997
Student Withdrawal	Rita Maltos	805-5813
Writing & Learning Center	Dr. Amanda Johnston	283-6326

APPENDIX D

UIW Mathematics Placement Guidelines (Fall 2017) *revised 12/2016*

